

Objectives

Outreach

Fitchburg State has a vast graduate program. We have traditional graduate students, those coming to classes on campus. We also have non-traditional students who take classes off-site or only on-line. Few graduate classes come in for instruction sessions. Those who do often require the librarian to spend time explaining the basic services available to them rather than focusing on their research skills. By working with the Graduate and Continuing Education office the library can connect with the graduate students to make them aware of the services available at the library.

Goal: Make our graduate students more aware of the library services available to them.

Project Team

Sara Marks, Instruction Service Librarian
Deb Verhoff, Reference Librarian

Project Timeline

June 07	<ul style="list-style-type: none"><input type="checkbox"/> Contact Graduate and Continuing Education office<input type="checkbox"/> Create flyer of library services<input type="checkbox"/> Submit flyer to Print Services and Azure Collier for proofreading and design.
July 07	<ul style="list-style-type: none"><input type="checkbox"/> Send brochure to all graduate students (new and returning).<input type="checkbox"/> Work with Graduate and Continuing Education office to ensure all new graduate students receive a copy and make available in other ways.
Fall 07	<ul style="list-style-type: none"><input type="checkbox"/> Determine if brochure needs revisions<input type="checkbox"/> Determine what needs to be done next.