

TECHNOLOGY PROJECT REQUEST FORM

DESCRIPTION OF REQUEST

Description of Requested Function(s)

IT Request summary: Yearly subscription to virtual bibliography and citation management system.

Important note: This tool allows students, faculty, staff and administrators to organize and store citations for their research. It also allows them to automatically produce their work cited list or bibliography in various formats from any computer they have access too. This system ensure that our community understands the importance of creating a work cited list while not having to worry about the intricate details of each type of citation in each of the styles.

There is a yearly subscription fee, see attached for quote.

Product Requested: RefWorks from Cambridge Scientific Abstracts (CSA).

Business Group(s) or Area(s) Affected

Library Staff:

Our library currently manages similar subscription based services and some from CSA, adding this to our collection is logical. The library can ensure the service works from both on and off campus, customize the interface and serve as trainers to our various users.

College Community:

Students, faculty, staff and administrators will be able to store and share citations research resources (articles, books, webpages) and automatically produce their work cited lists.

Aligns with the Amelia V. Gallucci-Cirio Library Strategic Plan:

Goal 2: Continue Technology Initiative

- Objective 2.1 Pursue new technologies for accessing library services
 - 2.1.1 Purchase and test citation software

Benefits that will be Achieved

To address the following current Campus needs:

Storage and organization of research resources citations

- Will allow users to store citations in one location regardless of which article database, book catalog or webpage their information was found on. Many database vendors allow easy exporting into RefWorks. With databases that do not allow this, RefWorks allows for easy importing of records from text files. Those who still enjoy adding citation manually also have this option.
- There is also a RefGrab option to include webpages.
- From within the system you can search one or more library catalog from all the colleges and companies that use RefWorks add books to your lists.
- Folders can be created to organize citations by subject related to your research.
- With the libraries current OpenURL Link Resolver, students can easily locate the full-text of their stored articles within our library collection.

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- Virtual location allows users to access their personal account from any computer. Combined with the library Proxy Server for off campus authentication, users can access it from anywhere in the world with their FalconKey ID.
- Results from tools like Google Scholar and WorldCat can easily be included.

Proper bibliographic citation exporting

- Allows users to export the citations in the style of their choice
- Includes all major styles: MLA, APA, Chicago/Turabian, etc.
- Includes minor styles and allows you to define your own style.
- Manages all the elements needed for the citation to properly export it directly to your paper.
- Write-N-Cite plug-in for Microsoft Word allows proper in-text citations to do be included in research papers.
- Ensures that researchers and writers give proper credit to those who had the original idea.
- Allows students to maintain the fluidity of their projects. Research, paper writing and citation management is done through system from any computer with an internet connection.
- Support Information Literacy outcomes and academic integrity by ensuring an easy method for citing sources used in research papers and addressing issues related to plagiarism.

Sharing resources

- RSS feeds for specific database searches can be managed by the system. This will let the user know when a new article has been published about their topic.
- Folders of items can be shared, with their own RSS feeds, with people who do not have access to RefWorks. These shared folders can be imported into other users citation lists to facilitate easy group collaboration and to allow faculty to share reading lists with students.
- Allows library store and share faculty publications with the campus community and with RSS feeds keep people up to date with the latest publications.

Requested Completion Date: July 2007 to begin the subscription. The library staff can personalize the service for our campus and begin training the campus community during the Fall 2007 semester. Each year, the subscription will be renewed around the fiscal year.

Business Reason for this Project

Stay in Business (MANDATORY) Improve Quality of Service Return on Investment

I request that the Technology department undertake this project.

Signature: Sara Marks

Date: 8/8/07

Project Initiator